



ASSAM UNIVERSITY
SILCHAR- 788 011

NOTIFICATION

The Assam University, a Central University established by an Act of Parliament having its headquarter at Silchar and a satellite Campus at Diphu, Assam, invites applications from the Officers in the Central / State / Public Sector Organizations holding the positions of Chief Engineer or Additional Chief Engineer with three years experience / Superintending Engineer with five years experience or holding analogous post to apply through proper channel for the post of **Chief Engineer / Chief Project Officer** on deputation terms and condition for a period of three years extendable for another two years based on the annual performance of the officer and approval of the competent authority. The pay scale for the above post is Pay Band- 4 viz. Rs. **37,400-67,000/-** with Grade Pay of Rs. **10,000/-** P.M. as per the Govt. of India's prescribed pay scale as adopted by the University for its employees. The Officer will have the option to opt for pay scale in his parent department with standard deputation allowances etc. The filled in application in the prescribed format duly forwarded by the employer may please be sent to the Registrar, Assam University, Silchar-788011 **on or before 31st January, 2011.**

Registrar

No. 102/01/2010(NT)

Date: 30/11/2010

Copy to:

1. Director Computer Centre for uploading in the website in the PDF format.
2. Finance Officer.
3. Secretary to V.C. for kind information of the Vice-Chancellor.

Registrar



ASSAM UNIVERSITY
(A Central University)
Silchar-788 011

APPLICATION FORMAT FOR NON TEACHING POST
Use separate format for each post

(Please read carefully the instruction given in the eligibility criteria before filling the format. All entries should be in the candidate's own handwriting)

1. Employment Notification no.

2. Post applied for

3. Post Code

4. Fees paid DD No
(Please write Name & post applied for on backside of DD)

5. a) Name in full (in capital letters)

b) Father's/Husband's Name

c) Whether belonging to: SC [] ST [] OBC [] PWD [] UR []
(Please enclose attested copy of caste /disability proof certificate issued by the competent authority)

d) Place of birth

e) Date of birth (Christian era)

f) Age (in years as on)

Paste a
recent stamp
size
photograph

6.

(a) (I) Permanent address (with phone number and e-mail address)

(b) Address for correspondence (with phone number and e-mail address)

7. a. Educational Qualifications (commencing with Matriculation) Attach true copies attested by Gazetted Officer (Originals to be produced when called for interview)

Sl No	Examination passed	University/Board	Year	Class/ Division/ Grade	% of marks	Subject offered

b. Details of Research Publication (attach separate Sheet if necessary):

8. Details of employment (details of present post at the beginning)

Office/ Institution employed	Date of Joining	Date of leaving	Post held	Scale of pay	Basic pay Rs	Total allowances Rs	Total salary (Gross) Rs

(Please enclose attested copies of certificates/proof in support of employment)

9. (a) Do you fulfill the essential qualifications and experience as specified in the eligibility criteria :

(b) Are you fulfilling the Job requirement meant for the post applied?

10. Any other relevant particulars not covered in the above columns:

11. Have you any near relation among the staff of this University or employer of the university? If so, state:

Name of the Person	Designation	Relationship with the candidate

12. Are you a member of any Professional body? If so, give details (attach separate Sheet if necessary)

13.Name & address of two referees(These should be persons resident in India and in case the candidate is in employment ,he/she should give his/her most recent employer as one of the referee)

(a) Name

Occupation or Position:

Address with Phone number

(b) Name

Occupation or Position:

Address with Phone number

I hereby declare that all the statements made in this application form and enclosures are true to the best of my knowledge and belief. If any information is found incorrect/wrong, I shall be liable for action as decided by the University authority.

Place:

Date:

Signature of the applicant

Name:

Recommendation of the Employer

Sri/Smt/Dr.....is a permanent temporary employee of this organization holding the postwhich carries the pay scale of Rsand His/her application is forwarded for consideration and necessary action.

Place:

Date:

Signature

Seal

